College Council
October 2, 2015
CC127 / 12-1:30pm

Welcome/Overview of College Council and the Upcoming Year - Phillip King

Welcome to the new academic year. Introductions were made around the room.

You don't have to be a member of College Council to be here. College Council is a place to hear what's going on at the college. Committees report to College Council, so you can hear it, and give feedback.   From here it could go to Presidents' Council. Some committees may not report to College Council.

When something is brought to this group to vote, who votes? Any person in the room can vote. No one specifically is listed as a voting member.

The College Council Recharge (CCR) task force began a year ago. It is chaired by Amanda Coffey and Phillip King. They were asked to clean up language of how councils and committees function and have each committee come to report to College Council. CCR has additional work for this year.

The committee list on the CCC website has begun to be cleaned up. Phillip showed the main committee/council page on the website where the wording has been changed. The data is ready but the whole site is not yet cleaned up. We are working with IT to get it corrected.

What if a committee is no longer active? In a holding pattern? What did you do with the inactive ones?   Is there an opportunity to archive it? Tami printed every single page. How does someone start a committee or reenergize a committee? Does a link just appear?

Approval of Minutes (6/5/15)

Minutes are unavailable. Will come to a future meeting for approval.

Retention Campaign/CougarConnect

Not presenting at this meeting.

Multi-Function Devices (MFD's) – printing consolidation/upgrade – Chris Robuck

Jim Huckestein, Dion Baird, Chris Robuck, Joan DaSilva and Bob Cochran were members of a team that looked at MFD (copier/printer/fax/scanner) upgrades and consolidation.

When we switch, everything that prints will be networked. We will be able to know who is printing and what they are printing.   To access the MFD's, you will walk to a printer and swipe a card to receive your printing.   The card will be readable by all devices and work at all 3 campuses.   Part-time faculty will have a card.

Security – eventually could be a multi-function card. It could track what we print or how much – quantity or maybe some other details.   At a high level we are looking at number of pages. We could say that big print jobs only go to certain printers or maybe bigger jobs are printed during certain hours.

Will we have a personal account to copy stuff?   No.

The machines will be capturing number of pages. There could be a department based card. Copiers and printers will be replaced.

In regards to limitations on when to do big printing jobs there should not be any restrictions placed on time. Maybe a note that pops up with a reminder that it would be cheaper to send to duplication?

This change would affect printers, copiers and scanners. Wouldn't happen in the near future but possibly could use as a fax too.

Will the new machines have the capability to do double-sided copies? Yes, it will duplex.

The Process –
CTX will bring in 2 machines for us to try out on October 15 from 9-4. An email to all staff will go out. From that we will pick one of the two models that we tested. All copiers on campus will be the same.

The demo/test will be on the Oregon City Campus.   Reason to not do demos at Harmony and Wilsonville is so that they don't have to move machines. Concern is it <u>needs</u> to be at each campus. Chris will check into it.

Internal testing piece - CTX will meet with us by functional area. There have been maps and some proposals made. They will ask if this works?   With the bond passage, there will be extensive remodel happening. What they are looking at now, may not be there with buildings changing. Replacing the machines will happen January through March 2016.

Yes, up front it is going to cost a chunk. There are more important things at the college like hiring faculty. The budget is a huge issue at all colleges. What is the fiscal benefit of purchasing? The amount of money we spend on toner is horrible. This will save money for the college overall. They will be on a service contract. Projected savings? Haven't made decisions on which machine and where located yet. This was already in the 2015-2016 budget.

The existing fleet of copiers are about 9 years old. With only one day to have everyone test the machines, that is not enough. Want to encourage the group to add more days to test our financial investment. Maybe have the testing on Wednesday and Thursday? Not just on TH. What about Wednesday, Thursday and Friday.   If it were 3 days, might save the company a trip to other campuses.   Encourage leadership to give faculty and staff time to go test machines.

What about the student labs with a printer? There will be no changes to student labs, just staff machines.

Bond Project Status – Bob Cochran

The project goals for Harmony Phase II are:
- Community – Create an accessible building and campus, encouraging and supporting community relationships.
- Student Experience - Create a seamless student learning support experience that improves student success and encourages lifetime engagement.
- Stewardship – Stewardship of community investment through flexible durable and efficiently operated facilities.

We hope that a student can complete a full 2 year program in that facility.

They will be tearing down OIT and putting Harmony II on top of it. There are already 3 community partners interested in relocating to the new building.

Bob showed a power point of the changes. The building will be 3 floors. Most classrooms will be on the 2nd floor. There will be an informal learning space. Interactive lounge where it will be a shared office lounge between staff & students. Have not really included offices since they want students and faculty to interact. Classified members in those spaces should be taken into consideration. Stakeholder group's feedback will be taken into consideration. Part Time Faculty have a bull pen and then they have a space to meet with students individually. How big is the community space vs Gregory Forum? It's a touch smaller than the Forum about 2400 square feet. The building will be put as close to the road as it can. We are talking with Clackamas County about putting in a crosswalk. There will be a need for increased campus security and custodial and maintenance will also be addressed.

OC Campus – Myers Road Extension
There is a problem with Highway 213/Molalla. We were given an option for a fix by contributing to the Myers Road project. We are working with OCSD and the City. A concept design has been put together for Meyers Road. It will be a third entrance into the college.

OC Master Plan
We must understand the campus as a whole and not just react. Bob went over the master plan project scope:
- ITC – Industrial Technical Center
- Dejardin Science Addition (5 to 6 new labs)
- Student Services/Community Commons Building (West of the current building. Removing the existing Community Center building creates a great quad area.)
- Barlow Renovation (When manufacturing moves into the ITC what do we do with the space?)
- McLoughlin Renovation
- Site Infrastructure Improvements
- Study Option (Relocate Automotive/Collision to New Building – Location to be determined)

Can you walk to Starbucks on pavement? Yes.

Update on Foundational Infrastructure Refresh Project - David Gates – ITS

The foundational infrastructure refresh project is a network project that ITS has been working on all summer. They tried their best to limit the disruptions to you during the day.

The project is essentially complete at this point with just some clean up things to finish. All of the electronic devices we use every day in the network was an old antiquated system that has just been "patched" over the years. Time to start over and fresh. Pulled out all networking equipment and brought the college up to the modern equipment. There is still some old wiring in certain buildings.

The project was to help in the ease of maintenance and increased security. Mostly behind the scenes stuff. Allows us to get PCI compliant since it will be a secure path for info to go through. They replaced the bookstore network. Trio will be going onto the new network.

There were early adopters for the new telephones. The new telephones allow regular office phones to be more like a cell phone. They are not tethered to the network. They are very similar to the ones we have now.

Chris Robuck gave kudos to David and his team. As a user it was absolutely seamless. Thank you for being up late and making it happen for us. Some equipment was 12 years old which is very old in IT years.

Committee Reports

President's Council – Phillip King

Presidents' Council has not met yet. The first meeting is next Tuesday.

Association Reports

ASG – Stacy Yanez
- ASG will be holding a vigil for Umpqua Community College from 5-7pm next Wednesday.
- There will be a Community Fair next Wednesday in the Community Center Quad.
- This school year is off to a good start. Students using all resources.
- Stacy is looking forward to working with everyone.

Please remember that students can be represented on committees. We need their participation and support. John Ginsburg, who will be the new director of Student Leadership & Engagement, will be ensuring students know how to participate.

Classified – Tami Strawn for Enrique Farrera
- Fall is off to a good start and we look forward to the upcoming year. It's great to have everyone back on campus – staff and students.

Part-time Faculty – Patricia DeTurk
- Part-time faculty can now hear announcements on their new podcasts.

Full-time Faculty – Bruce Nelson
- "Bring it on".

Administrative Confidential Supervisory – BJ Nicoletti
- Good attendance at their first meeting last week.

<u>**Announcements**</u>

Cody Havens– Grants Officer for ASG:
150 students applied for the childcare grant. The numbers have tripled for this grant. They are working with the foundation and will continue to fill needs. Other grant requests have increased also.

Phillip King:
There is a multicultural service center in the Community Center. If you have interest, please contact ASG.

Present: Phillip King (Chair), Tami Strawn (Recorder), Dion Baird, Chris Robuck, Robert Keeler, Bob Cochran, Sue Goff, BJ Nicoletti, Bill Calabrese, Kara Leonard, Jenelle Vader, Ida Flippo, Lizz Norrander, David Plotkin, Angie Sandercock, Ali Ihrke, Laura Lundborg, Greer Gaston, Denice Bailey, Stephanie Schaefer, Enrique Farrera, Camilo Sanchez, Darlene Geiger, Adam Cnossen, Bill Waters, Cody Havens, Gordon Hoffman, Stacy Yanez, Sarah Hoover, Amanda Coffey, Molly Burns, Matthew Altman, Ryan Davis, Nora Brodnicki, Dave Gates, Bruce Nelson, Joy Overlin, Patricia DeTurk